

Kevin

**Buena Borough Fire District # 2
Board of Fire Commissioners
Monthly Meeting**

Date: March 5, 2013

Meeting was called to order 7:00 PM

Present were Gwynne Brown X, Dominick Pace , John Gallo X,
Arnold (Spike) English X, Jerome Irick X, Chief Justin Lilla X,
Brian Ewan, William Lent, and Rita Shicunoff.

Minutes were read. Any corrections Yes.
Breakfast is on March 24th not the 21st.

Motion to accept the minutes after the correction Gwynne, seconded by
Jerry.

Motion to accept the election meeting minutes Gwynne, seconded by Jerry.

Bills were read. Any corrections None.

Motion to pay bills Gwynne, seconded by Jerry.

LOSAP reviewed and discussed. Any corrections None.

Motion to accept the LOSAP report Gwynne, seconded by Jerry.

Correspondence: NJ State Association of Fire Districts Quarterly Meeting Minutes. December 1, 2012. Commissioners read over the Legislative Update Report and found the company is doing everything that is required.

Discussion:

Chief's Report -- Repair to 5 inch hose was made. Hose was tested and passed inspection. Bid packages from the lawyer came back. Both bids were found to be legally acceptable. Rescue One had the lowest bid.

The lawyer wrote up Resolution #2013-001 awarding the contract to Rescue One and Resolution #2013-002 to start the application process with the finance board.

Motion to accept Resolution #2013-001 Gwynne, seconded by Jerry. All in favor.

Motion to accept Resolution #2013-002 John, seconded by Gwynne. All in favor.

Old Business – Brian & Bill looking into solar energy. Justin and Brian took Jerry on a tour of the exterior of the building. Jerry found that work needs to be done to the cracks and missing pieces of the pavement. Spike said that they had bids for the blacktop from a year ago. Jerry suggests that it should be milled out and repaved. The Apron is also cracked. The handicap space needs to be updated to meet ADA requirements. Jerry will write a spec for the concrete and blacktop in order to get new bids. The concrete "Minotola" sign also needs to be fixed. It may need to be repointed. A possible addition to the building was discussed. Jerry suggests that a list of priorities be established with the repairs being at the top of the list.

Derek Magee and LOSAP....Gwynne called Lincoln Financial and they are OK with the company adding him in. Spike wants to review the LOSAP rules before the next meeting.

Bill Lent- House Committee- Will look into the front door lock being switched with back door lock so that it will function as it did before being replaced.

New Business – New rules for the credit card are as follows: 1) A sign out sheet must be signed anytime someone takes the credit card out of the building to make a purchase. 2) Purchase Orders must be filled out in advance before making a large purchase. 3) Spike must be notified before any large purchases are made.

Reorganization:

Roll Call: Spike...Yes, John...Yes, Jerry...Yes, Gwynne...Yes, Dom...absent.

Gwynne nominated Spike for Chairman seconded by John. All in favor
Spike nominated John for Secretary/Treasurer seconded by Jerry. All in favor
John nominated Gwynne for Vice Chairman seconded by Jerry. All in favor.

Motion to adjourn the meeting Gwynne, seconded by John.

Respectfully submitted _____.
John Gallo, Secretary/Treasurer