

**Buena Borough Fire District # 2  
Board of Fire Commissioners  
March Monthly Meeting**

Date: March 8, 2016

Meeting was called to order 7:00 PM

Present were Arnold (Spike) English X, Jerome Irick X,  
Jeff Pace X, Anthony Abriola X, Chief Brian Ewan X,  
And Rita Shicunoff.

Minutes were read. Any corrections None.

Motion to accept the minutes Jerry, seconded by Tony .

Bills were read. Any corrections None.

Motion to pay bills Tony, seconded by Jerry.

LOSAP reviewed and discussed. Any corrections None.

Motion to accept the LOSAP report Tony, seconded by Jerry.

Correspondence:

New Jersey State Assoc of Fire Districts 4<sup>th</sup> Quarter Meeting Minutes 2015.

\*\*\*\*The open portion of the meeting was closed to the public at 7:15 while the Commissioners met to discuss matters deemed to be privileged. Minutes of that meeting are on file. Motion to close the meeting made by Spike, seconded by Jeff.

A Motion to re-open the meeting was made by Tony, seconded by Spike. The meeting was reopened at 7:25.

Discussion:

Chief's Report --

- 1) Brian requested that a CPR course conducted by Mark Cifaloglio be offered for up to 30 members of the fire company at a cost of \$35 per person. Motion to accept by Tony, seconded by Spike. All in Favor.
- 2) Brian requested that a Firefighter II Certification Class be conducted by Mark Cifaloglio at a cost of \$250 for the class. Motion to accept by Tony, seconded by Jeff. All in Favor.
- 3) Rental Country submitted a quote of \$181.00 per day to rent a scissor lift. Spike will look into getting quotes to purchase a used lift.
- 4) Emergency Equipment Sales submitted a quote of \$5000 to repair the pump on Unit 11-26. Motion to approve the repair not to exceed \$5000.00 by Jeff, seconded by Tony. All in Favor.
- 5) Brian requested that Mid Atlantic Fire & Air and Air Power Systems not be paid until he approves the bills.

## Old Business –

- 1) New keys to the building are being made up. Sign out sheets will be required from each person who receives a key.
- 2) The commissioners each received a sample LOSAP refusal letter from Lincoln Financial Advisors and Richard Braslow Esq. The letters will be reviewed and discussed at a future meeting.
- 3) Per Mike Donato... At this time the Buena Police Station is not set up to do background checks through the State of New Jersey. Mike will be meeting with Paul Trivellini to discuss getting them set up. Mike will update the commissioner after the meeting.

## New Business –

- 1) Emilio Maradino submitted a letter of resignation. The commissioners are reaching out to a few residents to see if they have an interest in filling the position.
- 2) Spike will be purchasing a lockbox for the extra building keys and gas cards.
- 3) The Commissioners signed the yearly Oath of Allegiance.
- 4) The commissioners will be conducting a monthly work session the 4<sup>th</sup> Tuesday of each month starting at 6:00 pm. They will run through August and at that time a review will be done to determine if they need to be extended. The schedule will be advertised in the Daily Journal and Atlantic City Press.
- 5) A member requested to get landscaping quotes. The commissioners are not currently prepared to receive quotes.

6) Reorganization

Roll Call: Spike...Yes, Jerry...Yes, Jeff...Yes, Tony...Yes.

Jerry nominated Spike for Chairman, seconded by Tony. All in Favor

Tony nominated Jerry for Vice Chairman, seconded by Jeff. All in Favor with Jerry abstaining.

Jerry nominated Jeff for Secretary/Treasurer, seconded by Spike. All in Favor.

7) Jeff would like to purchase a cabinet for the garage to store EMS supplies. Tony will look into the purchase.

8) Tony will have a representative from the outdoor sign company to come out to the fire station and give a presentation.

9) Jeff would like the commissioners to consider purchasing a shed to store the Turn- Out Gear.

10) Jeff supplied the commissioners with a sales sheet list of items that were sold on GovDeals.com. He will also be listing the Steam Jenny, Office Copier, and Welder for sale.

- The following Resolutions were voted on:

Resolution #2016-003....Authorizing Appointment of Accountant for the 2016-2017 Year.

A motion was made to name the accounting firm Martini & Martini by Jeff seconded by Spike. All in Favor...Yes.

Resolution #2016-004.....Authorizing Appointment of Auditor for the 2016-2017 Year

A motion was made to name the accounting firm of Martini & Martini by Tony, seconded by Jeff. All in Favor..... Yes.

Resolution #2016-005.....Authorizing Appointment of Attorney for the 2016-2017 Year.

A motion was made to name Richard Braslow Esq by Spike, seconded by Tony. All in Favor.....Yes.

Resolution #2016-006.....Authorizing Regular Meeting Schedule for the 2016-2017 Year

A motion was made to accept the Meeting Schedule by Jerry, seconded by Tony. All in favor.....Yes.

Resolution #2016-007.....Designation of Official Newspapers for Publications for the 2016-2017 Year

A motion was made naming The Daily Journal & the Atlantic City Press by Tony, seconded by Jerry. All in Favor.....Yes.

Resolution #2016-008.....Authorizing Approval and Payment of Claims for the 2016-2017 Year

A motion was made to Authorize Approval and Payment of Claims by Spike, seconded by Jeff. All in Favor.....Yes.

Resolution #2016-009.....Adoption of Cash Management Plan for the 2016-2017 Year.

A motion was made to Adopt the Cash Management Plan by Spike, seconded by Jeff. All in Favor.....Yes.

Resolution #2016-010.....Designation of Surety Bonding for Chairman & Secretary/Treasurer for the 2016-2017 Year.

A motion was made to Bond the Chairman & Secretary/Treasurer in the amount of \$250,000.00 each by Tony, seconded by Jerry.

All in Favor.....Yes.

Motion to adjourn the meeting Spike, seconded by Tony,

Respectfully submitted \_\_\_\_\_.  
Jeff Pace, Secretary/Treasurer