

Buena Borough Fire District # 2
Board of Fire Commissioners
Monthly Meeting

Date: August 10, 2021

Meeting was called to order 7:03 PM.

Present were Anthony Abriola X, Brian Ewan X,
Steve LaPorta X, Justin Lilla X, Jeff Pace X,
Chief Tony Habersham X (phone), Kevin Chapman, Dom Pace,
Joe Drogo, Mark Dixon, and Rita Shicunoff.

Minutes were read. Any corrections None.

Motion to accept the minutes by Anthony, seconded by Brian.

Bills were read. Any corrections None.

Motion to pay bills made by Justin, seconded by Brian.

LOSAP reviewed and discussed. Any corrections: None.

Motion to accept the LOSAP report by Justin, seconded by Brian.

Correspondence:

- 1) Maryann Coraluzzo sent an email about District 2 using the W Arbor Ave. location for the November 2nd election polls. Steve replied that the building would be available for use.

- 2) Brian Rowan requested a copy of his personnel file for his time with the Landisville Fire Co. Steve reached out to him and conveyed that the commissioners are working on locating the missing files.
- 3) Robert Angelo, coach of the Buena High School cheer squad, will be using the W Arbor Ave. location for a car wash fund raiser on August 21st from 10-2.
- 4) Sean Macri, Chief of the Hammonton Fire Co, reached out to offer help during the transition. He also has an interest in apparatus from the Landisville inventory. Steve let him know that there has not been a decision made about the inventory at this time.

Discussion:

Chief's Report --

- 1) There were 14 calls, 2 drill, and 1 work detail in July.
- 2) There will be a tender taskforce drill in October.
- 3) Members were reminded to shut off the lights and lock the doors when leaving the station.

Old Business –

- 1) The new “Right To Know” posters were hung.
- 2) Jeff is still looking into tires for 11-27 & 11-20.
- 3) Waiting for Wade Aulffo to sign the voucher for the Cooler Box repair.

- 4) The procurement card is only issued through Bank of America with authorization and regulated by the State of NJ and not local banks. Jeff applied to Bank of America for 3 procurement cards on June 30th and has not heard back. He will follow up.
- 5) Steve spoke with Rich Braslow concerning the Relief Assoc letter. A fire company is not obligated to take Relief Assoc members from another company. They must go through the application process just like anyone else.
- 6) Rich C. Cowell would like to withdraw his LOSAP money and submitted a resignation letter as stated in the commissioner's guidelines.
- 7) A motion was made by Jeff to approve the request seconded by Justin.
Roll Call: Anthony abstain, Brian yes, Steve yes, Justin yes, Jeff yes.

Public Portion

A motion was made by Anthony seconded by Brian to open the meeting to the public. All in favor.

Lorretta Gazzara asked for verification of the commissioner's email address, verification of the commissioner's terms, and how non vested members of the Landisville Fire Company could get a LOSAP withdraw.

Commissioner LaPorta verified the email address and explained that her requests were not answered because there was no body in her email, so he did not know what she needed. Each commissioner let her know when their term was up. Commissioner LaPorta also let her know that all personnel files were missing from the W Arbor Ave. property and that he would speak to our attorney on how to handle the missing files. The commissioners need the documentation in order to verify the LOSAP program's criteria and also, so they know who is eligible under the terms of the program.

A motion was made by Anthony seconded by Justin to close the public portion of the meeting having no one else there to address the commissioners.

New Business --

- 1) ISO Presentation: Jeff from Insurance Service Offices gave a presentation. ISO is not a governing body. It is not mandatory, and participation is on a voluntary basis. Participation will enable insurance companies to use a consistent rating system to calculate fire insurance. Not all insurance companies use ISO's system or calculate their ratings the same way. Ratings are on a scale of 1 -10. The lower the rating the more you are going to save on your fire insurance. By not participating your fire insurance could be significantly higher. There are 4000 things that will be looked at to determine the points that make up our rating. Our rating is presently 44Y. Jeff went over a few of the bigger points and gave suggestions on how to possibly improve our rating in the future. We are due this year for an update.
- 2) Kevin will ask the Girl Scouts to send over a new insurance certificate.
- 3) The asset list from JIF was discussed and Jeff let the other commissioners know the equipment he was moving from unscheduled to scheduled.
- 4) Anthony got an estimate of \$4,000 to \$5,000 on a 4-drawer fireproof cabinet.

Motion to adjourn the meeting by Anthony, seconded by Justin at 7:39 pm.

Respectfully submitted _____.
Jeff Pace, Secretary/Treasurer