

Buena Borough Fire District # 2
Board of Fire Commissioners
Monthly Meeting

Date: July 13, 2021

Meeting was called to order 7:08 PM.

Present were Anthony Abriola X, Brian Ewan X,
Steve LaPorta X, Justin Lilla X, Jeff Pace X,
Chief Tony Habersham X, Mark Dixon, Jim Abba,
Kevin Chapman, Bridgett Habersham, and Rita Shicunoff.

Minutes were read. Any corrections None.

Motion to accept the minutes Anthony, seconded by Justin.

Bills were read. Any corrections None.

Motion to pay bills Brian, seconded by Justin.

LOSAP: Tabled until the next meeting.

Correspondence:

None

Discussion:

Chief's Report --

- 1) There were 9 calls in June and 2 drills.
- 2) 11-22 truck tires will be here July 26th.
- 3) Members were told to make sure that the door sensor bar is down on truck 11-27.
- 4) The fire extinguishers are in the process of being tested and inspected.
- 5) The Chief will look into the cost to dismount and mount the tires on truck 11-26.
- 6) Mark will be contacting 1st Choice Safety Equipment for formal training of the thermal imaging cameras.

Old Business –

- 1) American Cleaning has been set up to clean once a week, every other week.
- 2) The procurement card is in the application phase.
- 3) The commissioners have an approved OPRA form that will be on their website.
- 4) A motion was made by Justin and seconded by Brian to approve Resolution 2021-011 lifting the COVID restrictions. All in favor.

New Business --

- 1) A motion was made by Jeff seconded by Justin to have the walk-in box on the roof repaired. The repair is not to exceed \$1500.00. All in favor. Anthony will get a quote from Wade Aulffo Roofing.
- 2) A motion was made by Brian seconded by Anthony to purchase two new printers from Best Buy for \$199.99 each. One for the office and the other for the meeting room. All in favor.
- 3) A draft copy of the 2020 Audit was given to each commissioner to look over before the next meeting.
- 4) JIF will be doing their annual inspection on July 15th.
- 5) The monthly JIF check list was done by Dom Pace and Mark Dixon and submitted to the commissioners at the meeting. The fire alarm was tested, and an air quality test was done. Two lights need to be replaced in the bay.
- 6) Jim Abba noticed that a part of the gutter in the front of the building needs to be replaced. Anthony will have Wade Aulffo Roofing look at it.
- 7) Ed Rock & Melissa Moreno both submitted letters of resignation. Anthony made a motion to accept both resignations seconded by Brian. All in favor.
- 8) Steve will be sending a letter to Drew Rock asking him to turn in his pager and letting him know that his gear has been pulled. He will be informed that he can submit a membership application in the future with the understanding that fire school must be completed within a year.
- 9) The commissioners discussed creating a leave of absence form but it was decided against.

10) The commissioners reviewed their by-laws with the membership.

Motion to adjourn the meeting by Brian, seconded by Anthony at 10pm.

Respectfully submitted _____.
Jeff Pace, Secretary/Treasurer