

Buena Borough Fire District # 2
Board of Fire Commissioners
Monthly Meeting

Date: March 22, 2022

Meeting was called to order 7:04 PM.

Present were Anthony Abriola, Brian Ewan,
Steve LaPorta, Justin Lilla, Jeff Pace, Chief Habersham,
Jim Abba, John Belfi, and Rita Shicunoff.

Public Portion

A motion was made by Anthony seconded by Jeff to open the meeting to the public at 7:04 pm. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

No one wished to speak.

A motion to close the public portion of the meeting was made by Anthony at 7:05 pm, seconded by Jeff. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

Minutes were read. Any corrections None.

Motion to accept the minutes made by Jeff seconded by Brian.

Roll Call: Anthony Yes, Steve Yes, Brian Yes, Justin Yes, Jeff Yes.
All in Favor.

Bills were read. Any corrections None.

Motion to pay bills by Justin, seconded by Brian.

Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

*** Rita will call the MUA for the Arbor Ave property water & sewer bills.

LOSAP was reviewed & discussed. Any corrections None

A motion was made to accept the LOSAP report by Brian, seconded by Justin. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

Correspondence:

- 1) Emergency Reporting invoiced the Landisville Fire Co. Rich Braslow will draft a letter stating that the services were ordered after the disilution of the fire district, so the bill is the responsibility of the Landisville Volunteer Fire Co.
- 2) An invoice from Costigan & Costigan was received and approved for payment.
- 3) NJ State Association of Fire Districts 4th Quarter 2021 Meeting Minutes.
- 4) PEOSH Email pertaining to Landisville volunteer's LOSAP. Rich Braslow will send a letter stating that the commissioners still do not have the files to help in the investigation.

Discussion:

Chief's Report –

"Stop the Bleed Class" will be April 3, 2022.

Permission was asked of the Chief and granted to the Company President to use a truck for an Easter Bunny function, if the commission has no issue with it. Commissioners approved it and also approved use of a truck for the opening day of baseball.

A membership application was turned in and forwarded to the company trustees for review.

FF. Chapman's new gear fits and is in service.

The members of Station 11-2 have decided to not deplete the training budget and see if the commission will purchase the training door later in 2022 or early 2023 when we have the sufficient funds.

A safety alert was posted around the fire house.

Old Business –

1. Steve will speak with the management of Phillips 66 about getting gas cards and how their billing works.
2. An Amazon account was discussed.
3. Cumberland County Training Academy does not want truck 11-23. Atlantic County Training Academy now has interest.
4. Steve will pick up the computer that Robert priced out using the P- Card for payment.
5. The bonding application needed clarification.
6. There was an update on the legal matter pertaining to Arnold English's LOSAP.
7. Current OPRA requests were discussed.
8. There was an update on legal matters pertaining to the Landisville Fire Co.
9. The trucks from the Arbor Avenue property are being sold without equipment.

10. The members decided against spending their whole training budget for 2022 on a training door. An updated quote was submitted to the commissioners for future consideration.

11. There was discussion on donating unneeded PPE to “PPE for Ukraine” A motion was made by Brian to make the donation, seconded by Anthony. Roll Call: Anthony Yes, Steve Yes, Brian Yes, Justin Yes, Jeff Yes. All in Favor. Justin will drop off the donation on Saturday with a list of what is being donated to be signed off on.

12. A motion was made by Anthony and seconded by Brian to approve using Suzanne Marasco to handle the collection of LOSAP payback from former commissioners. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

13. There was a discussion on funding new radios with Rich Braslow. The Commissioners cannot use Emergency Appropriations because the amount is capped at 3% of the budget. Rich gave 3 possible options to obtain the new radios. Leasing the radios, buying a few radios this year and doing a capital purchase next year, or going into a shared service agreement with the Boro. In the shared service agreement the Boro would purchase the radios then the commissioners would pay the Boro back next year. Joe D’Alessandro asked Steve to write an outline for the mayor and he would submit it for consideration.

14. Rich Braslow explained how the money from the sale of the 3 trucks from Arbor Avenue can be used.

New Business --

1. A motion was made by Justin and seconded by Brian to approve Aulffo Roofing to repair the roof at the Arbor Avenue property not to exceed \$1500.00. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.
2. The Durango from Arbor Avenue was discussed.
3. The parts for the kitchen repair at Arbor Avenue should be in this week.
4. Mid Atlanti Fire is scheduled to do an air sample in May and the compressor service in November.
5. Anthony reported that the needed batteries were ordered.
6. Anthony will be doing a spec for the kitchen hood at the Wheat Road property.
7. Anthony will have Manders & Merighi do an evaluation and certification on the upstairs storage spaces for both properties.
8. USDA grants cannot be used for buildings. They are for equipment only. The maximum grant amount is \$40,000.00. There is a pre-application to be filled out. They do loan money.
9. Anthony and John Belfi submitted training quotes for various classes. Justin made a motion to approve the Rapid Intervention Class and the Vehicle Rescue Class, seconded by Brian. Roll Call: Anthony Yes, Brian Yes, Steve Yes, Justin Yes, Jeff Yes. All in favor.

Motion to adjourn the meeting by Jeff, seconded by Justin at 9:20 pm.

Respectfully submitted _____.
Justin Lilla / Secretary

INVOICES PRESENTED FOR PAYMENT

March 22, 2022 Meeting

	Wheat Road Property	
1	Verizon	38.01
2	South Jersey Gas	35.09
3	South Jersey Gas	1,203.03
4	Atlantic City Electric	370.43
5	Comcast	184.26
6	Buena Boro MUA Water	63.50
7	American Cleaning Inv#8775 & 8776	330.00
8	Major Petroleum Inv#022822	126.91
9	Automotive Parts Inv#281044 LED MDL 35	71.68
10	PL Custom Body/ NJ Emergency Vehicles Inv#79389 Repair 11-27	6,193.44
11	Ferrucci Lawn Inv#9460	350.00
12	McMaster Carr Inv#73444129 Door Handle	578.58
13	Dival / MidAtlantic Fire Inv#3064084 Coat & Pants	2,895.00
14	Major Petroleum Inv#031522	61.25
15	Daily Journal 2004 Engine Bid	12.48
16	Rita Shicunoff Inv# 182 March 1-22	1,045.75
	Total	13,559.41

	Arbor Avenue Property	
1	Atlantic City Electric	96.86
2	South Jersey Gas	762.96
	Total	859.82