

RESOLUTION 2019-004
MINOTOLA FIRE COMPANY BUENA BORO FIRE DISTRICT 2
Building Use Policy

BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF MINOTOLA FIRE DISTRICT #2, BUENA BOROUGH, COUNTY OF ATLANTIC, AS FOLLOWS:

Whereas, the Board of Fire Commissioners has made the decision not to rent the Hall or Meeting Room. Active members meeting the conditions set forth in the attached guidelines may use the building.

Whereas, the Board of Fire Commissioners has made the decision to establish a policy to be followed when the Building is used for various uses/activities; and

Whereas, the Commissioners agree that the individual using the Building must complete an INDEMNITY AND HOLD HARMLESS AGREEMENT form provided by the Minotola Fire Company. This form must be accompanied by a copy of said individual's Homeowners Insurance Policy, or a certificate provided by said individual's insurance carrier stipulating the existence of Homeowners Insurance, or a Special or Single Event Policy for that specific day; and

Whereas, upon completion of the INDEMNITY AND HOLD HARMLESS AGREEMENT form, the document must be signed and notarized by the active member and a representative of the Minotola Fire Company and submitted with the required proof of insurance at least one week prior to its use and

Whereas, the Commissioners agree that if the use/activity taking place while the Building includes the use of alcohol, the individual using the Building must complete an INDEMNITY AND HOLD HARMLESS AGREEMENT form and A LIQUOR LEGAL LIABILITY form, both forms to be provided by the Minotola Fire Company. These forms must be accompanied by a copy of said individual's Homeowners Insurance Policy, or a certificate provided by said individual's insurance carrier stipulating the existence of Homeowners Insurance, or a Special or Single Event Policy for that specific day; and

Whereas, upon completion of the INDEMNITY AND HOLD HARMLESS AGREEMENT form and a LIQUOR LEGAL LIABILITY form, the documents must be notarized signed and by the Active Member and a representative of the Minotola Fire Company and submitted with the required proof of insurance at least one week prior to the use of the Building.

Now, therefore, be it resolved that the above-stated action will commence upon adoption of Resolution 13 by the Board of Fire Commissioners and the signing of Resolution 13 by the Chairman of the Board of Fire Commissioners.

xxxxxxx, Chairman
Board of Fire Commissioners

Date:

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Guidelines for Use of the Fire House

A member of the House Committee must be contacted in order to reserve a date and time.

Members are eligible to reserve the House free of charge, provided they have an "Active" status of 50 LOSAP points or more in the twelve (12)-month period preceding the requested date and use. Others may reserve the House, but are required to pay a minimal fee, as indicated below. Payment is due immediately upon reserving a date.

Family member of a volunteer with an "Active" status of 50 points or more
in the twelve (12) - month period preceding the requested date and use: \$150

Active members, with fewer than 50 points: \$150

- Firehouse utilization is prohibited from December 15 and March 30 if trucks are required to be outside for use.
- Fire trucks and other equipment can only be removed or returned by a qualified Fire Company member.
- Members reserving the House become financially responsible for any type of damage to the building, equipment, or property.
- When in use, the reserving member is required to be present at all times during the function.

Clean up is required. A "Cleaning Deposit" of \$100 is required and must be paid with a separate check when making a reservation. Payment is due immediately upon reserving a date. If the House is cleaned in a satisfactory manner after the event, the Cleaning Deposit will be returned. It should be noted that clean up includes emptying refrigerators, freezers, and walk-in boxes; trash cans emptied; floors swept and spills mopped. If the House committee is required to provide cleaning services of any kind following the event, the Cleaning Deposit will not be returned and, additionally, cleaning expenses above and beyond the \$100 Cleaning Deposit will be charged back to the reserving member, and future requests to reserve the House will be denied, All checks shall be made payable to Minotola Fire Company.

I understand these guidelines and agree to accept responsibility as described above.

Active Member Reserving Hall

Date

House Committee Representative

Date

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INDEMNITY AND HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, _____ agrees to defend, pay
(Name of Contractor/Vender/Facility User)
on behalf of, indemnify and hold harmless the BOROUGH OF BUENA MINOTOLA FIRE COMPANY, its
elected and appointed officials, its agents, employees and volunteers, and others working on behalf of
the BOROUGH OF BUENA/MINOTOLA FIRE COMPANY against any and all claims, demands, suits or loss,
including all costs connected therewith and for any damages which may be asserted, claimed or
recovered against or from the BOROUGH OF BUENA/MINOTOLA FIRE COMPANY. its elected and
appointed officials, its agents, employees, volunteers or others working on behalf of the BOROUGH OF
BUENA/MINOTOLA FIRE COMPANY. by reason of personal injury, including bodily injury or death and/or
property damage, including loss of use thereof, which arises out of or is in any way connected
associated with this contract.

Description of Event/Facility/Contract: _____

By: _____

Name of Contractor/Vender/Facility User

Borough of Buena/Minotola Fire Company

Notary

Notary

Date

Date